

LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 10/06/13 (hg)

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
Items Currently Unscheduled			
TPHL Policy Review – ongoing review of the policies/conditions	Review timetable was agreed February 2011. Policies have been split into Groups 1, 2 and 3 and will return to Committee at the conclusion of the necessary consultation period (Group 1 Oct '12. Group 2 Jan '13)	J Mulcahy	DP
Temporary Event Notices	To receive a report on the TEN application process	J Mulcahy	PM

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: TUESDAY 4 JUNE 2013			
Annual Governance Arrangements	To confirm the terms of reference for the Committee and its sub committees, establish the sub committees and note the delegations schemes relevant to the work of the Committee	G Marshall	PM
Annual report	To receive an annual report from the LCC Entertainment Licensing Section and the TPHL Section providing an overview of work undertaken during 2012/13	S Holden/N Raper/S Kennedy	B
Meeting date: 25 JUNE 2013.			
SEV Policy	To receive a report seeking approval of the SEV Policy following public consultation, prior to its presentation to Executive Board	S Holden	RP
Interim Statement – Law Commission	To receive an information report setting out the Law Commission's Interim Statement	D Broster	B
Executive Private Hire policies	To consider proposals in respect of Executive Private Hire Conditions. This matter was initially presented in January 2013 as part of the Group 2 Policy Review. Members resolved to defer this issue to allow time for a Working Group to convene; discuss the EH policy in respect of vehicle specification and report back in three months' time.	D Broster	RP
Licensing Work Programme	To consider the contents of the work programme for the 2013/14 municipal year	H Gray	PM

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: JULY 2013.			
Update on Enforcement Activity	To receive a report providing an update on the enforcement activity undertake by the entertainment Licensing Enforcement & Liaison Team Jan – June 2013	S Kennedy	PM
Late Night Levy	To receive a report on the Late Night Levy, following consultation with West Yorkshire Police	S Holden	B
Meeting date: AUGUST 2013			
Decision Making process suspensions/revocations	To receive a six monthly update on the decision making process in respect of suspensions and revocations undertaken by the Taxi and Private Hire Licensing Section	J Mulcahy	PR
Meeting date: SEPTEMBER 2013			
Meeting date: OCTOBER 2013			
WYP Presentation	Policing and the Night time Economy		B
Meeting date: NOVEMBER 2013			
Meeting date: DECEMBER 2013			

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
Meeting date: JANUARY 2014			
Decision Making process suspensions/revocations	To receive a six monthly update on the decision making process in respect of suspensions and revocations undertaken by the Taxi and Private Hire Licensing Section	J Mulcahy	PR
Update on Enforcement Activity	To receive a report providing an update on the enforcement activity undertake by the entertainment Licensing Enforcement & Liaison Team Jan – June 2013	S Kennedy	PM
Meeting date: FEBRUARY 2014			
Meeting date: MARCH 2014			
Meeting date: APRIL 2014			
Meeting date: MAY 2014			

Key:

RP – Review of existing policy

DP – Development of new policy

PM – Performance management

B – Briefings

SC – Statutory consultation